Scarlet Guide
A Resource for Getting Started at Rutgers University
Rutgers Business School Transfer Students 2013
Welcome RBS Students

Congratulations on your admission to the Rutgers Business School – New Brunswick.

I hope you are looking forward to an exciting and productive first year.

At the Rutgers Business School there are a wide variety of opportunities to help you make the most of your college education. It is said that fifty percent of what you gain from college happens outside of the classroom. Your course work is an integral part of your education and you must do well in class to create a sound foundation for your success, but the education you gain outside the classroom will determine how successful you will be.

You are the only person responsible for determining what you do outside of the classroom. There are many organizations and activities that are offered by the Rutgers Business School as well as the University and I strongly encourage you to take advantage of these. The choices you make and effort you expend will directly impact your future success. Work hard and be aware of the many opportunities available to you. Your road to success starts here and now. Make the most of your time at Rutgers University.

Again, congratulations on your admission to the Rutgers Business School and we look forward to seeing you on campus.

Sincerely,

Martin Markowitz, Ph.D.
Senior Associate Dean

The Scarlet Guide contains information that will guide you through the important first steps to complete before arriving on campus in the fall.
First Things First

The checklist below will help guide you through the important first steps to complete before arriving to campus in the fall.

- **Activate your NetID and establish your email address**
  All faculty, staff and students are assigned a Rutgers unique identifier known as a NetID. A NetID is comprised of initials and a unique number (e.g. jqs23). In order to access many of the electronic services available to you at Rutgers, you need to activate your Rutgers NetID and set your authentication password. Your assigned NetID will appear on the activation screen.
  - NetIDs are activated in the Enrollment Pathway, [ugadmissions.rutgers.edu/pathway](http://ugadmissions.rutgers.edu/pathway). Alternatively, you can activate your NetID and manage your services at [netid.rutgers.edu](http://netid.rutgers.edu).
  - ScarletApps (Google for Rutgers), which gives you access to email and other collaborative applications, is the default email for students at Rutgers.

**Email Tips:** NEVER share your password with anyone. Rutgers will NEVER request confidential information via email.

- **Learn your RUID**
  Your RUID is a unique 9-digit number that Rutgers assigns to you as your identification number. It is used in place of a social security number to identify you on class rosters and with most University departments. The number was assigned to you during the admissions process. This information is important for placement tests, advising, and anything Rutgers-related.

  - **My RUID is**
  - **My NetID is**
  - **My Rutgers email address is**

- **Check your ScarletMail email account**
  scarletmail.rutgers.edu
  Your email address will enable you to receive important electronic communications from academic and administrative offices. Check your email often. You can access your email at scarletmail.rutgers.edu or at [my.rutgers.edu](http://my.rutgers.edu).

- **Visit your myRutgers portal at my.rutgers.edu**
  This is a web-based information portal that can be personalized to provide central access to a variety of online services such as class registration, grades, financial aid, and email. It will be a great resource for you as a student.

- **Take Placement Tests**
  oirap.rutgers.edu/testplace.html
  Placement tests determine the courses that you are eligible to take in English, math and foreign languages. If you are entitled to specific testing accommodations under ADA/Section 504, you will make arrangements to take the tests at an alternate time.

  Your Transfer Summary Report (transfer evaluation) will note if placement tests are required. If you are required to take a placement exam, you must register for one using the website listed above. Please see page 4 for more information about placement tests.

- **Take your photo for your RUconnection ID Card**
  ruconnection.rutgers.edu
  You can take your ID picture when you come to campus for placement testing or summer orientation. If you are unable to take your picture on these dates, you can visit the RU Express and Board Plan Office in Records Hall Room 102 through July 12 to have your picture taken.
  You will need to bring a current government-issued photo ID, such as a driver’s license, passport or state ID, with you when getting your picture taken. You must also know your 9-digit RUID number. Your permanent photo ID card will be mailed to you in August. If you do not have your photo taken before July 12, you will receive a temporary ID card, which you can exchange for a permanent card when you arrive on campus for the fall semester.
Register for the Summer Orientation Program
nso.rutgers.edu
Join us for one of the Transfer/Non-Traditional Summer Orientation sessions. Here, you will learn essential information about Rutgers services and resources specifically geared for transfer, returning, veteran, and non-traditional student populations. Transfer students are encouraged to attend either June 20, July 10, July 23 or August 1, as these sessions are designed especially for you. Registration is available through the Enrollment Pathway.

Submit required Health Immunization records by July 15
health.rutgers.edu/immunization
Download an immunization form at health.rutgers.edu/immunization. Then give it to your health care provider for completion and submit by July 15. COMPLIANCE WITH IMMUNIZATIONS IS REQUIRED UNDER NEW JERSEY LAW FOR ALL STUDENTS. Failure to complete and return the form will result in a registration block that precludes being registered for the following semester and will prohibit access to housing assignment information.

Submit your final official high school and/or college transcripts by July 13
Your final official records must include certification and dates conferred of any diplomas or degrees, as well as final grades for courses in progress at the time of your admission. Official copies of all transcripts should be sent to:

Rutgers, The State University of New Jersey
Office of University Undergraduate Admissions
Room 202
65 Davidson Road
Piscataway, NJ 08854-8097

Apply for On-Campus Housing
RUoncampus.rutgers.edu
To apply for on-campus housing you must complete the online housing and dining agreement which is available through the Enrollment Pathway. Students are required to submit a non-refundable $200 deposit during the application process. First-year students are strongly encouraged to live on campus, unless living at home with relatives. Assignments are processed on a first-come, first-served basis so it is important to apply as soon as possible.

Select a Meal Plan
food.rutgers.edu
All on-campus residential students are required to carry a meal plan. For first-year students the minimum requirement is a 210 meal plan; upper-class students the minimum requirement is a 105 meal plan. You can make your selection through the on-line university housing agreement. Smaller meal plans are available for non-residential and commuter students.

Find Off-Campus Housing
ruoffcampus.rutgers.edu
The Off-Campus Housing Service provides an online listing of off-campus residences and provides students with useful information about moving off campus.

Apply for Financial Aid by the priority deadline of March 15
For more information visit studentaid.rutgers.edu

Pay your Term Bill
studentabc.rutgers.edu
Bills will be emailed to your Rutgers University email address in late July and are due on August 8. To view your account or pay your term bill, visit finservices.rutgers.edu/otb.

Purchase a Parking Permit
rudots.rutgers.edu
All commuter and residential students are allowed to have cars on campus. Vehicles are required to be registered and students must purchase a parking permit. Please be advised that a permit is also required for anyone visiting a student that needs to park in university parking areas for any length of time. Please visit the Department of Transportation Services for more information about parking permits.

Join us for Scarlet Knight Days
nso.rutgers.edu
Look for additional programs and events just for new students in the days before classes start on Tuesday, September 3 and continuing throughout the first week of classes.

Mark Your Calendar
Classes begin Tuesday, September 3, 2013.
Placement Testing

Who Needs to Take Placement Tests?
As a transfer student you may or may not need to take placement tests at Rutgers. Follow the guidelines below and refer to the last page of your Transfer Summary Report (transfer evaluation) for your individual testing requirement.

English
Students who have not completed a college level writing course that is equivalent to the Rutgers University Expository Writing course must take the English Writing Placement Test at Rutgers. Students who obtained a score of 4 or 5 on the Advanced Placement English Test are exempt from this test.

Math
Students who have not taken a math course at their previous college or university or who do not receive credit for their math course from the Rutgers Math Department must take the Rutgers Math Placement Test. Note that Statistics courses do not fulfill the basic skills math requirement.

Foreign Language
The Rutgers Business School—New Brunswick does not require a foreign language for graduation. However, some major departments, honor societies and graduate programs do require study in a foreign language. If you took 2 or more years of a foreign language in high school, did not take that language at your previous school, and plan to take that language at Rutgers, you must take the appropriate foreign language placement test. Otherwise you do not need to take a foreign language placement exam.

Preparing for the Placement Tests
Because these tests are used to determine some of your classes, you should prepare carefully and take the tests seriously. A Placement Testing Information Bulletin with sample questions is available online at oirap.rutgers.edu/testplace.html. This resource contains examples of strong and weak essay responses and sample math problems. It is essential to review the math formulas because NO CALCULATORS will be allowed in the math exam.

Please bring your Rutgers ID number, a current government-issued photo ID, #2 pencils and blue or black pen. Please note if you will be at Rutgers through lunch bring a bag lunch or money for lunch. Food lines can be quite long on placement testing days; you may find it more convenient to bring your own lunch from home. As a reminder, NO CALCULATORS are allowed in the math exam. Other than that, get a good night’s sleep, eat a good breakfast, and wear comfortable clothing.

Placement Test Results
In most cases your test results should be available a few weeks after you take the tests. You will receive an email (at the email account you provided when you applied to Rutgers University) notifying you that your results are available. You will find the placement testing results on your Enrollment Pathway page. For more information about placement testing, including sample questions, visit oirap.rutgers.edu/testplace.html.

Special Accommodations for Students with Disabilities
If you are entitled to extended testing time (or other testing modifications) under ADA/Section 504, please contact the Office of Disability Services at dsoffice@rci.rutgers.edu. After contacting Disability Services, you will need to contact April Pagano in the Testing and Placement Office at pagano@instlres.rutgers.edu to arrange to take the tests at an alternate time.
**Advising and Registration Days for Transfer Students**

The Rutgers Business School—New Brunswick will be holding Advising and Registration Days to assist new transfer students. The programs will begin at 8:30am and will end at approximately 1:00pm.

On these dates you will receive an overview of Rutgers Business School—New Brunswick policies, learn to use Degree Navigator, work with academic advisors, and begin to register for your classes. There will be a series of dates during the summer (June, July, and August) for fall 2013 transfer students. Dates will be announced via email as attendance at an Advising and Registration Day is by invitation only. You will receive an email with your transfer evaluation, important school information, and an invitation (at the email account you provided when you applied to Rutgers University).

Please note that Advising and Registration Day is NOT the same program as the Rutgers University Summer Orientation Program. You will NOT be registering for courses at the Rutgers University Summer Orientation.

You can prepare for your Advising and Registration Day by doing the following:

- Open a NetID and a Rutgers email address at [nbcs.rutgers.edu/newstudent](http://nbcs.rutgers.edu/newstudent)
- Familiarize yourself with the liberal arts core curriculum at [sasundergrad.rutgers.edu/academics/requirements/core](http://sasundergrad.rutgers.edu/academics/requirements/core)

You should bring the following with you to your Advising and Registration Day:

- Your Transfer Summary Report (transfer evaluation)
- A notebook and pen
- A laptop with wireless capability (if you have one)

**Transcripts and Prior Credit**

**Transcripts**

Please make sure that you have sent an official transcript from all prior colleges and universities that you have attended. Unofficial student copies and grade reports cannot be used to transfer credits. All transcripts should be sent to: Rutgers University, Office of University Undergraduate Admissions, 65 Davidson Road, Piscataway, NJ 08854.

**Advanced Placement**

College credit is granted for all AP exams with scores of 4 or 5. Please have the College Board send your score directly to Rutgers University (CEEB Code 2765). Remember to include your Rutgers ID number to ensure ease of identification. A chart of AP equivalents is available online at [sasundergrad.rutgers.edu/academics/academic-credit/advanced-placement](http://sasundergrad.rutgers.edu/academics/academic-credit/advanced-placement).

**Transfer Evaluations**

You will receive an email (at the email account you provided when you applied to Rutgers University) with your personalized transfer evaluation and key to transfer equivalency codes.
Academic Integrity

Academic integrity is the foundation of higher learning. As a new student coming to Rutgers, you will be expected to abide by the Academic Integrity Policy...and naturally that means we want you to understand it!

Academic integrity is important because the quality of your education is important. The principles of academic integrity require the following:

• All work submitted in a course or related academic activity must be a student’s own and must have been produced without the aid of unsanctioned materials or collaboration.
• All use of the ideas, results, or words of others must be properly acknowledged and cited.
• All contributors to a given piece of work must be acknowledged properly.
• All data or results must be obtained by ethical means and reported accurately without suppressing any results inconsistent with the author’s interpretation or conclusions.

If you are not sure about academic integrity, ask someone. There are myriad resources available to you as a Rutgers University student:

• Talk to your professor or teaching assistant about their expectations
• Contact your academic department or University Libraries for help
• Consult the Writing Program or Learning Centers
• Visit the Academic Integrity website: academicintegrity.rutgers.edu

All incoming students are required to complete an academic integrity tutorial during their first semester at Rutgers University. Information about the tutorial will either be emailed to you or provided to you in one of your first semester classes. If you have any questions regarding the tutorial please contact studentconduct@rci.rutgers.edu.

For questions about the Academic Integrity Policy, contact the Office of Student Conduct, Bishop House 107 on the College Avenue Campus. To read a full copy of the Academic Integrity Policy or the University Code of Student Conduct, visit academicintegrity.rutgers.edu.
Douglass Residential College

Douglass Residential College is a distinct community at Rutgers-New Brunswick that inspires women's academic, personal, social and professional development.

Part of Tradition. A Whole New Inspiration.
douglass.rutgers.edu

Learning through action, mentoring, and making lifelong connections with students, faculty and alumnae are all important features of the Douglass experience. Douglass supports women at all stages of their academic careers; new first-year and transfer students, non-traditional students, commuters, and residential students are eligible to become members of the College.

Douglass women at Rutgers get the best of both worlds. Female students attending an undergraduate school at New Brunswick can have all the resources that Rutgers offers and simultaneously belong to Douglass’ small, close-knit community that feels like home. Douglass women gain a competitive edge at Rutgers through exclusive academic and career enrichment opportunities, mentoring and advising, residential learning experiences, and leadership programs. Students are also linked to an empowering network of students, faculty, staff and alumnae who are devoted to their achievement of excellence.

To find out more about how Douglass will enhance your Rutgers experience, help you achieve your potential and become the leader of your own life, visit us at douglass.rutgers.edu or email douglassadmits@echo.rutgers.edu to request more information.

Follow us on Twitter: @RUDouglass; Facebook: Douglass Residential College; and Instagram: RUDouglass

Byrne Family First-Year Seminars

Available to transfer students with fewer than 25 credits
byrne.rutgers.edu
Register at Advising and Registration Day

Eager to find a major? Curious about a new topic? Byrne Seminars are a unique opportunity to explore your interests with our most talented faculty. Professors share their intellectual passion in small seminars, capped at 20 students. Learn about cutting-edge research in a wide range of fields. There are no formal exams and no pressure for a grade. Byrne Seminars are one credit, pass/no credit courses available only to first-year students. Find your passion. Explore majors you may not have considered. Enroll in a Byrne Seminar!
What courses do I need to take to graduate from the Business School?
Business School students complete a business major, and also courses to complete their Core Curriculum requirements. Prior to declaring a business major, you are first required to complete the following six “business eligibility” courses: 01:220:102 Intro to Microeconomics, 01:640:135 Calculus I, 01:220:103 Intro to Macroeconomics, 01:198:170 Computer Applications for Business, 01:960:285 Intro to Statistics for Business, and 33:010:272 Intro to Financial Accounting (first semester sophomores only). Students will also need to take enough liberal arts courses to fulfill the Core Curriculum requirements. A total of 120 credits are required for graduation.

What are the Core Curriculum requirements?
This framework of courses is designed to complement your business major in ways that equip you with the knowledge, skills and varied approaches to understanding that are necessary for life in an increasingly global and pluralistic society. The Core Curriculum requirements are an important foundation for your academic career and will expand your educational opportunities, helping you to develop into a more broadly educated person. The Core Curriculum requirements involve meeting a number of learning goals in the following areas: 21st century challenges, natural sciences, social analysis, historical analysis, arts & humanities, writing & communication, quantitative & formal reasoning, and information technology & research. You will receive more information about these Core Curriculum requirements at your Advising and Registration Day this summer. In addition, course syllabi will indicate which learning goal(s) are met with the successful completion of that course.

I don’t know which business major I want. What should I do?
If you are not yet ready to declare one of the business majors, you may want to consider taking the course, Introduction to Business (33:011:100). This course will provide insight about majors and careers in business and could help you determine which business major may be the correct choice for you. Whether you know what you want to major in or not, you have the flexibility and opportunity to discover exciting new academic choices and challenges. Please note that only students who are still working towards completion of the eligibility requirements and have not yet declared a major are eligible to take the course.

Plan to take advantage of campus resources like your academic adviser, Business School Career Management Specialist and University Career Services Office to learn more about the connection between majors and careers.

What classes should I choose in my first semester?
Students are required to complete all eligibility requirements with grades of “C” or better prior to declaring one of the business majors. If you have not yet completed these requirements, you can register for these courses during your Advising and Registration Day. You can also register for courses that satisfy the liberal arts core curriculum, though you have from the time you enter Rutgers University through your last semester to complete the learning goals.

Academic advisors and student volunteers will be available to assist you with the registration process to ensure you are taking appropriate courses.

How do I receive credit for Advanced Placement (AP) exams?
College credit is granted at Rutgers for all AP exams with scores of 4 or 5. Please have the College Board send your score report directly to Rutgers-New Brunswick (CEEB Code 2765); remember to include your RUID number to ensure ease of identification. An AP score of 4 or 5 on either English Language/Comp or Literature/Comp will place you out of Expository Writing 101. Advisers will be adjusting schedules accordingly during the summer months.

What can I do to succeed at Rutgers University?
There are a number of important study skills that will help you succeed at Rutgers University. Here are some tips that may seem very basic, but are very important:

- Go to every class. Professors have discretion to factor class attendance into your final grade. Besides, how will you get the necessary information if you don’t attend class?
- Complete all assignments on time, especially for your Expository Writing class. Not turning in assignments or turning in your assignments late may significantly affect your grade.
- Do all of the assigned reading. The professor is assigning it for a reason. Don’t fall behind on the reading because it is very hard to catch up.
- Visit your professors during office hours and ask questions! Students who interact with their professors perform significantly better than those who just attend class.

How do I register for classes?
You will register for classes at an Advising and Registration Day. You will be invited to the appropriate day directly from the Rutgers Business School—New Brunswick, Undergraduate Dean’s Office. Invitations will begin to be sent in mid-May and will continue throughout the summer.

How big are the classes?
Some classes, such as Expository Writing or seminars for upper-class students, are quite small with about 15 to 25 students. Other classes meet in large lectures with a few hundred students. Many of the large lectures also have smaller discussion meetings weekly, called recitations, led by a teaching assistant.

Where can I view degree requirements?
The Rutgers Online Catalogs is a collection of links to all degree programs and can be found at catalogs.rutgers.edu.

When will I find out about my housing assignment and roommate?
An email regarding your housing assignment and roommate will be sent to you by the Housing and Residence Life Assignments Office during the first week in August. Assignments are made on a first-come, first-served basis while considering the preferences indicated within your
hiring. Every effort is made to accommodate both campus and roommate preferences; however, a high demand for housing may prevent all requests from being honored. For more information, visit RUoncampus.rutgers.edu.

How do I put money in my RU Express account and what can I use it for?
RU Express is the student debit program at Rutgers, a cash-free alternative that will allow students to use their University ID cards like a debit card. RU Express is accepted at most on-campus locations as well as many off-campus locations. For more information, visit ruexpress.rutgers.edu.

What is Rutgers doing to maintain a safe learning environment?
The campuses at Rutgers University are safe; however, no community is immune from crime. Rutgers has taken numerous measures to improve safety including the installation of over 2,700 security cameras and operating a state-of-the-art 9-1-1 Center, but the importance of your role in crime prevention cannot be understated. You can help reduce your vulnerability by staying alert and not leaving valuables unattended or unsecured in public places including laptops, cell-phones, or bikes which are particularly vulnerable to theft. Additionally, the Division of Administration & Public Safety reminds you, when the time to act has come, the time to prepare has passed. Accordingly, you are encouraged to become familiar with the University’s Emergency Action Plans available at halflife.rutgers.edu/eap/eap.html. For more information about campus safety, crime prevention, and how to sign up for emergency text messages visit aps.rutgers.edu.

Do I need a car to get back and forth between the campuses?
Rutgers University has an extensive transit system that provides transportation between all of the New Brunswick campuses. Most buses are also equipped with a bicycle rack to allow students to easily transport their bicycle from one campus to another. Students who have vehicles on campus are only permitted to park on one campus and must use the bus system for travel to other campuses. For information about the campus transit system and services, visit rudots.rutgers.edu.

What types of health and counseling services are available on campus?
Rutgers Health Services offers a comprehensive range of mental health, medical, pharmacy, health outreach, promotion, and education services to Rutgers students. Please visit the Rutgers Health Services website at health.rutgers.edu to confirm hours and locations for all services.

What type of computer do I need?
If you choose to bring a computer, it is a matter of preference whether you choose a laptop, desktop, or netbook. Many students bring laptops for the convenience of portability. Rutgers Computer Repair (732-445-5000) is an on-campus resource offering authorized warranty services for the major computer manufacturers; they can provide assistance if you have questions. If you don’t bring your own computer, there are fifteen computer labs with over 900 computers spread across the New Brunswick campuses. The labs can augment your computing experience by offering academic and specialized software and printing. For more information, visit nbscs.rutgers.edu/newstudent.

When do I buy my books?
The bookstore begins posting course book information as soon as it is received from your instructors, so you can purchase books as much as a month in advance of the semester. Doing so allows you access to the greatest stock of used textbooks. You may also opt to purchase your books after you attend your first class sessions and receive your syllabi. If you do wait until the start of the term to buy your books, bring your course schedule with you to ensure the quickest assistance with obtaining your books. Textbook rentals and e-textbooks are now available on many titles both in-store and online. When you visit your university bookstore, just look for the shelf cards that list rental or e-textbook options. You may order your textbooks online and obtain more information about the university bookstores at rutgers.bncollege.com.

How do students find jobs?
The Student Employment Office (SEO) administers two employment programs and assists students with finding part-time and seasonal employment. The Federal Work Study Program is a need-based Financial Aid Program that offers eligible students employment in a variety of on-campus jobs and off-campus paid community service jobs. The Job Location and Development Program offers part-time and seasonal employment to all currently-enrolled students. For more information on the Student Employment Office, please visit studentwork.rutgers.edu.

Where can I find resources for students with disabilities?
To request accommodations under ADA/Section 504, contact the Office of Disability Services, Lucy Stone Hall, Suite A-145, 54 Joyce Kilmer Avenue, Piscataway, New Jersey 08854. For additional information email dsoffice@echo.rutgers.edu or visit disabilityservices.rutgers.edu.

I need special test accommodations. How do I make these arrangements?
If you are entitled to extended testing time (or other testing modifications) under ADA/Section 504, please contact the Office of Disability Services at dsoffice@rci.rutgers.edu. After contacting Disability Services, contact April Pagano in the Testing and Placement office at pagano@instlres.rutgers.edu to arrange to take the tests at an alternate time. Please contact her ASAP. Do not attend one of the published test dates; these sessions do not offer special accommodations.
I have been admitted to the Educational Opportunity Fund (EOF) Program. Is there anything special I need to know?
Yes. Business School students attending a summer EOF program do not need to register for the Rutgers University New Student Orientation Program on the Enrollment Pathway. Specific information about the Summer Orientation Program, if applicable, will be provided by your school’s EOF Program.

I am an international student. Are there resources I should know about?
The Center for Global Service (previously known as the Center for International Faculty and Student Services) advises students on immigration, cultural adjustment, health insurance, and other matters. A variety of programs and workshops are offered by Center for Global Services to enhance international students’ experience at Rutgers. Please plan on attending International Student Orientation from Monday, August 26 – Friday, August 30. Additional information and a registration form are included with the I-20 packet sent to you by the Admissions Office. For more information, email ru_cifss@email.rutgers.edu. For other resources and latest updates on the orientation program and schedule, visit internationalservices.rutgers.edu.

What types of services and programs are available for veteran students?
The Office of Veteran and Military Programs and Services was established to help with any and all issues that student veterans and military face as they transition from combat to campus. Veterans House is the home of the director and assistant director of Veteran and Military Programs and Services. Services and dedicated staff available to veteran and military students include academic advising and tutoring, a student lounge with wireless internet providing quiet study space, a mental health clinician, a state veteran service officer who works directly with the U.S. Department of Veterans Affairs, and disability services/accommodations. For more information, visit veterans.rutgers.edu.

What services are available for commuter students?
Commuter Life and the Off-Campus Students’ Association (OCSA) offer a comprehensive range of programs and support, and serve as a source of information for all off-campus/commuter students at Rutgers University. Please visit commuters.rutgers.edu for more information. Students can also email questions or concerns to commuters@echo.rutgers.edu.

Am I required to attend Rutgers Summer Orientation?
All students are expected to attend Summer Orientation. It is an excellent way to get acclimated to Rutgers University and is essential for a successful first year at Rutgers. Transfer students are encouraged to attend either June 20, July 10, July 23, or August 1, as these sessions are designed especially for you.

If you still have questions after reading this document about academically related issues, email the RBS-NB Transfer Student Counselor, Lauren Dudzak (dudzak@business.rutgers.edu).
### Rutgers Business School Transfer Students

#### University Academic Calendar

- [scheduling.rutgers.edu/calendar.shtml](http://scheduling.rutgers.edu/calendar.shtml)

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<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tr>
<td>Fall Semester Begins</td>
<td>Tue Sept 3</td>
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<tr>
<td>Regular Saturday Classes Start</td>
<td>Sat Sept 7</td>
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</tbody>
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| Changes in Designation of Class Days | Tue Nov 26 – Thursday Classes  
|                              | Wed Nov 27 – Friday Classes |
| Thanksgiving Recess          | Thurs Nov 28 – Sun Dec 1 |
| Regular Classes End          | Wed Dec 11         |
| Reading Days                 | Thurs Dec 12 & Fri Dec 13 |
| Fall Exams Begin             | Mon Dec 16         |
| Fall Exams End               | Mon Dec 23         |
| Winter Recess Begins         | Tue Dec 24         |
| Winter Recess Ends           | Mon Jan 20, 2014   |
| Spring Semester Begins       | Tue Jan 21         |
| Spring Recess Begins         | Sat March 15       |
| Spring Recess Ends           | Sun March 23       |
| Regular Classes End          | Mon May 5          |
| Reading Days                 | Tue May 6 and Wed May 7 |
| Spring Exams Begin           | Thurs May 8        |
| Spring Exams End             | Wed May 14         |
| University Commencement      | Sun May 18         |
| Summer Session Begins        | Tue May 27         |
## Helpful Websites

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<tr>
<th>Service</th>
<th>Website</th>
<th>Phone</th>
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<tr>
<td>Rutgers Business School</td>
<td>business.rutgers.edu</td>
<td>848-445-3600</td>
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<tr>
<td>Academic Calendar</td>
<td>scheduling.rutgers.edu/calendar.shtml</td>
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<tr>
<td>Academic Integrity Policy &amp; Student Code of Conduct</td>
<td>judicialaffairs.rutgers.edu</td>
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<td>Admissions (Undergraduate)</td>
<td>admissions.rutgers.edu</td>
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<td>Asian American Cultural Center</td>
<td>aacc.rutgers.edu</td>
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<td>Athletics</td>
<td>scarletknights.com</td>
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<td>Byrne Family First-Year Seminars</td>
<td>byrne.rutgers.edu</td>
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<td>Career Services</td>
<td>careerservices.rutgers.edu</td>
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<td>Center for Global Services</td>
<td>internationalservices.rutgers.edu</td>
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<td>Center for Latino Arts and Culture</td>
<td>clac.rutgers.edu</td>
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<td>Computing Services</td>
<td>nbcs.rutgers.edu/newstudent</td>
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<td>Degree Navigator</td>
<td>nbdn.rutgers.edu</td>
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<td>Dining Services</td>
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<td>Directions to and on Campus</td>
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<td>Disability Services</td>
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<td>Douglass Residential College for Women</td>
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<td>EOF program</td>
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<td>Financial Aid</td>
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<td>First-year Interest Group Seminars (FIGS)</td>
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<td>Housing and Residence Life</td>
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<td>Learning Centers</td>
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<td>Off-Campus Housing</td>
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<th>Office of Student Conduct</th>
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<td>RU-info</td>
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<td>RU Police Department (non-emergency)</td>
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<td>RU-tv (including repairs)</td>
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<td>Student Accounting (Payments)</td>
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<td>Student Affairs</td>
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